

Infection Prevention and Control Lead (IPC Lead) Duty Statement

The following tasks fall within this position's responsibilities:

Daily Practice

- Have knowledge of Aged Care Quality Standard 3 (3)(g) and 8 (3) (d) (e) and applying
 - Is a dedicated IPC Lead to the facility and key infection control contact
 - Act as a resource and mentor to all staff on issues related to infection prevention and control at floor level
 - Visit all areas of facility to oversee that standard infection prevention and control practices are being carried out in accordance with written IPC State/Territory and Australian Guidelines.
 - Initiate and maintain communication with staff and shares information, feedback, and encourage participation in infection control precautions
 - Feed's infection control concerns to facility manager, IPC manager/consultant, clinical governance teams – as per communication pathway
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Care

- Oversee infection care planning (screening, monitoring, clearance
 - Provides support regarding the assessment, planning implementation, documentation, and evaluation of HAI, including multi-resistant organism, incontinence associated dermatitis and device associated infections
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Governance

- Provides input into the development of infection prevention and control policies/procedures and implementation
 - Undertakes the ASQSC Infection Control Monitoring Checklist
 - Assists with the ASQSC Governance and Operational checklist in conjunction with facility manager and governance teams
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Surveillance

- Attend/assists with infection control surveillance (i.e., national audit schedule – i.e. IPC processes, infections, AMS), ensure reporting processes
 - Collaborates and rolls out action plan/change processes in accordance to audit outcomes – with facility manager.
 - Review strategies post implementation for success or change
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Antimicrobial Stewardship

- Promotes Antimicrobial Stewardship (AMS) and annual World Antimicrobial Awareness Week
- Undertakes the ACQSC AMS tool to roll out a program in the facility.
- Embed the ACQSC 'to dip or not to dip' processes within the facility
- Oversee facility participation in the annual Aged Care National Antimicrobial Prescribing survey or similar.

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- Reports and feedback to MAC meeting and governance teams. Review for continuous improvements.

Outbreak/Pandemic preparedness

- Assists with outbreak preparation including outbreak supplies, plan reviews, scenario trials, communication pathways
- Ensure current outbreak roles and responsibilities document is accessible and all staff are familiar with their roles
- Ensure outbreak management plans are current and easily accessible
- Is lead in the outbreak, overseeing line lists, reports, outbreak meetings attend minutes, monitor resident, staff and visitors
- Manage outbreak kits and supplies – care and environmental considerations

Vaccination/Immunisation

- Support, plan and implement the promotion of influenza and COVID 19 vaccinations for residents, staff and visitors
- Ensure access to influenza and COVID 19 vaccinations for residents and staff – consider onsite clinics by external provider or GP, access at GP surgeries or pharmacy.
- Assist with recording and reporting of vaccination status to DHAC

Education

- IPC Lead completion of IPC accredited course and DHAC IPC modules
- Undertakes and makes available facility IPC education and training – in person, online and written flyers and guidance documents
- Assist and coordinate (as delegated), hand hygiene, PPE and aseptic competencies within the facility.
- Monitor mandatory training and competency attendance (aim at 100%) and education feed back
- Share information learnt from external workshops, webinars, and conferences to staff

Occupational Health and Safety

- Demonstrates and promotes correct use of PPE, hand hygiene (HH), IPC practices and guide staff (and others) to comply with requirements
- Ensure access to standard PPE, HH products (including moisturizer) and disinfectant wipes across all care areas of the facility
- Assist with clearance and staff returning to work time frames
- Ensure correct signage in accordance with requirements is available and locate around the facility i.e. hand hygiene, cover your cough, transmission precautions
- Oversee spill kits and sharps bin -auditing and maintenance as required
- Assist OH&S with incidents with spills, body product exposures (needle sticks, razor)

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Environmental services

- Awareness and promotion of standards and guidelines regarding catering, cleaning/reprocessing, laundry management and waste management
 - Support and guide staff in accordance with guidance
 - Undertakes regular environmental service audits for compliance review and management
 - Escalate environmental concerns and audit findings
 - Awareness to water testing and legionnaires risks
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Collaborations

- Provides infection control input in relevant committees as required- organization IPC meetings, MAC meetings, facility meetings, staff meetings, daily facility meetings, residents and family meetings, outbreak meetings
 - Monthly meetings with facility manager for oversight and enablement of IPC and action plan
 - Attends external training and education – ACIPC Cop and conference, national IPC webinars, GAMA workshops
 - Network with other IPC Leads
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Version	Date	Addition/Amendments	Author	Review By
1.0	2020	New Statement	IPC Committee	Governance/ Board
2.0	2022	DOHA updates	IPC Committee	Governance/Board
3.0	2024	DOHA updates	IPC Committee	Governance/Board