

IPC Leads 12-month plan - 2024

	General	Aged Care specific
<i>Monthly</i>	<ul style="list-style-type: none"> • Call IPC and let them know you are on an IPC Lead day. Discuss/plan day. • Check x3 occupational exposure packs in Occupational exposure folder. • Hand Hygiene Audits- 20mins first up. • Posters laminated & hung with blue tack or adhesive squares (no sticky tape) in clinical areas • Review & comment on any procedure/work practices sent for consultation • Audit: Infections and action • Audit: Urinary Catheter (if there are any) • Audit: masks & bare below elbow. 	<ul style="list-style-type: none"> • New Admissions – has immunisation history been obtained? • Are all residents up to date with vaccination & entered into the vaccination section? • Are staff up to date with vaccination & recorded • Weekly recording resident and staff COVID vaccines • Ensure resident infections are entered & review. • Staff training/competencies
<i>January</i>	<ul style="list-style-type: none"> • Audit: Sharps • Audit: Donning & Doffing Station • IPC lead and FM meeting – action plan 	<ul style="list-style-type: none"> • Review IPC Program and annual plan
<i>February</i>	<ul style="list-style-type: none"> • Audit: TBP • IPC lead and FM meeting – action plan 	<ul style="list-style-type: none"> • Review Outbreak plans and processes
<i>March</i>	<ul style="list-style-type: none"> • Audit: Linen management • Attend IPAC Network Meeting • Audit: IPC Checklist • IPC lead and FM meeting – action plan 	
<i>April</i>	<ul style="list-style-type: none"> • Audit: Donning & Doffing Station • World Immunisation Week 	
<i>May</i>	<ul style="list-style-type: none"> • International Hand Hygiene Day 5th May • Promote Flu/COVID/RSV campaign • IPC lead and FM meeting – action plan 	
<i>June</i>	<ul style="list-style-type: none"> • Audit: Sharps • Attend IPAC Network Meeting • Promote Flu/COVID/RSV campaign • IPC lead and FM meeting – action plan 	<ul style="list-style-type: none"> • VICNISS Resident Vaccination Audit due 31st
<i>July</i>	<ul style="list-style-type: none"> • Audit: Donning & Doffing Station • Promote Flu/COVID/RSV campaign • Audit: IPC Checklist • IPC lead and FM meeting – action plan 	<ul style="list-style-type: none"> • NAPS point prevalence + 1 month look back
<i>August</i>	<ul style="list-style-type: none"> • Audit: Cleaning/disinfection and reprocessing • IPC lead and FM meeting – action plan 	<ul style="list-style-type: none"> • NAPS point prevalence + 1 month look back
<i>September</i>	<ul style="list-style-type: none"> • Attend IPAC Network Meeting • Audit: Linen management 	<ul style="list-style-type: none"> •

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	<ul style="list-style-type: none"> • IPC lead and FM meeting – action plan 	
<i>October</i>	<ul style="list-style-type: none"> • Infection Prevention & Control Week. (3rd week) • Audit: Donning & Doffing Station • Audit: IPC Checklist • IPC lead and FM meeting – action plan 	<ul style="list-style-type: none"> • Review Outbreak plans and processes
<i>November</i>	<ul style="list-style-type: none"> • ACIPC Annual Conference. • Annual Infection Control Compliance Audit – • World Antibiotic Awareness Week (3rd week). • IPC lead and FM meeting – action plan 	<ul style="list-style-type: none"> • NAPS point prevalence + 1 month look back
<i>December</i>	<ul style="list-style-type: none"> • Attend IPAC Network Meeting • IPC lead and FM meeting – action plan 	

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